

Rockland Fire Protection District
Board of Trustees

Minutes of Special Meeting
Monday, February 13, 2017
Knollwood Fire Department, Apparatus Bay
14 Skokie Highway, Lake Bluff, IL. 60044

1. Call to Order and Roll Call. President Snoblin called the meeting to order at 5:36 p.m. Roll call was taken with the following attendance noted:

Trustee/President Karl Snoblin	Chief Jon Harlow
Trustee/Treasurer Dan Rogers	Deputy Chief Mike Issel
Trustee/Secretary Robert Grum	Attorney Brian O'Connor

Quorum acknowledged.
Others present –
Members of the Public and Department (approximately 25 total).
2. Pledge of Allegiance. Recitation led by President Snoblin.
3. Public Comment. President Snoblin opened the meeting to comments from the public.
 - a. Resident Patricia Issel asked about Public Comment for the Special Meeting on the proposed ambulance service contract and Public Comment for the Regular Board meeting to follow. President Snoblin clarified that Public Comment periods were required for each meeting.
4. Proposed Ambulance Service Contract. President Snoblin opened discussion concerning the Libertyville proposed ambulance service contract for the period beginning May 1, 2017. General discussion involving the Board, Chief Harlow, D/C Issel and select member of the public addressed the following points of the Libertyville proposal.
 - a. The Libertyville proposal was based on the current service contract prepared by the District, and which expires April 30, 2017.
 - b. A fundamental change was underway with the anticipated transfer of the Sheridan at Green Oaks properties from Rockland FPD to Libertyville FPD. Attorney O'Connor stated the process was a topic for the Regular Meeting but explained he anticipated the transfer would be complete and effective July 1, 2017, which was only 2 months into the proposed Libertyville service agreement. There was general consensus that amendment was needed to note the temporary nature of Rockland's continued ownership of the Sheridan at Green Oaks properties.
 - c. With the anticipated transfer of the Sheridan at Green Oaks properties from Rockland, there was a general consensus that the annual fee for service in the Libertyville proposal was high. Furthermore, the yearly fee increase of 5% was deemed to be too high, well in excess of the CPI which limits District revenues.

- d. Contributing to the sensing that that annual service fee was high was the point raised by several persons who observed that in addition to the annual fee for service paid by Rockland FPD to Libertyville that Libertyville also billed for and collected treatment and transport fees for ambulance services provided. There was discussion concerning a possibility of Rockland being granted a credit towards the annual service fee for some percentage of the treatment and transport fees collected by Libertyville for ambulance services to Rockland FPD.
 - e. There was concern that the term of the proposed agreement being 5 years might be too long. There was also concern regarding a later provision in the Libertyville proposal providing for automatic renewal of the 5 year term. Consensus was to seek removal of the automatic renewal sentence and to reduce the permissible termination notice.
 - f. Trustee Grum is to email Attorney O'Connor a Word version of the Libertyville ambulance service agreement proposal. Attorney O'Connor will integrate concerns raised at the meeting into a comprehensive Rockland FPD counter-proposal, which Attorney O'Connor will email to the Trustees and Chiefs. Once the District's counter-proposal is agreed upon Trustee Grum will forward it to Libertyville for consideration.
5. Adjournment. There being no further business, President Snoblin called for motion to adjourn. Trustee Rogers made a motion to adjourn at 6:15 p.m. which was seconded by Trustee Grum. The Motion was approved by a unanimous voice vote. Special Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Brian J. O'Connor
District Attorney

Approved _____, 2017

Karl Snoblin
Board President

Robert Grum
Board Secretary