

Rockland Fire Protection District  
Board of Trustees

Minutes of Special Meeting  
Thursday, April 20, 2017  
Knollwood Fire Department Meeting Room  
14 Skokie Highway, Lake Bluff, Ill. 60044

1. Call to Order and Roll Call. President Snoblin called the meeting to order at 5:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Karl Snoblin	Chief Jon Harlow
Trustee/Treasurer Dan Rogers	Deputy Chief Mike Issel
Trustee/Secretary Robert Grum	Attorney John Kelly

Quorum acknowledged.  
Also present were approximately 40 citizens and residents of the District and 25 Members of the Knollwood Fire Department. Additionally, a television crew from ABC News, Channel 7 was present for the first 15 minutes of the meeting.
2. Pledge of Allegiance. Recitation led by President Snoblin.
3. Consideration of Minutes. There were no minutes for the Board to consider.
4. Public Comment. President Snoblin opened the meeting to comments from the public. President Snoblin indicated that the public would be limited to 5 minutes per speaker and that the comments not be repetitive, if possible. He also stated that the Board would not answer questions or engage in a discussion with the audience. Speakers who identified themselves included David Brown, Mr. and Mrs. Matt Nielsen, Mrs. Issel, David Buiker, Greg Marsh, Karen (last name unknown). Additionally, 7 other persons spoke but did not identify themselves. The comments concerned the reason for the meeting, the birthday party that was held in the fire station 2 weeks ago, the availability of District policies for the public to review and a reminder to Trustee Rogers that his term expired in May. Additionally, the Board received a written comment from Teddi Koch, a resident of Lake Bluff. The written comment will be appended to these minutes.
5. Policy on Use of District Facilities. Trustee Rogers recapped his conversation with Attorney Brian O'Connor regarding the need for a Board of Trustees policy including a specific policy regarding the use of the District station. Trustee Rogers advised the Board that Attorney O'Connor would draft a policy manual and make it available to the Board for their review and comment. Trustee Grum also believes policies are necessary and will await the draft document. Trustee Snoblin told the Board that he reviewed what existing policies he could locate and that many are incomplete or out of date. He also advocated for the development of a policy manual for the Board of Trustees. Trustee Snoblin informed the Board that he contacted Volunteer Firemen's Insurance Services (VFIS), the insurance company for the District, and provided the information regarding the child's

birthday party held in the District station. The representative from VFIS indicated that the District insurance policy would cover the event. Trustee Rogers apologized to Mr. Matt Nielsen, indicating that if he told Mr. Nielsen that there was a policy in existence regarding the use of the District station, he misspoke as he did not know if a policy existed.

6. Closed Session. Trustee Grum moved and Trustee Rogers seconded the motion to adjourn to Closed Session for the purposes of discussing specific personnel of the District under Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2. The motion passed on a unanimous roll call vote and the Board adjourned to Closed Session at 5:35 p.m.
7. Action Arising from Closed Session (if any). The Board returned to Open Session at 6:26 p.m. No action was taken in Closed Session and there were no matters discussed in Closed Session to be acted on in Open Session.
8. Adjournment. Trustee Rogers made a motion to adjourn at 6:28 p.m. which was seconded by Trustee Grum. The motion was approved by a unanimous voice vote. Meeting adjourned at 6:28 p.m.

Respectfully submitted,

John H. Kelly  
District Attorney

Approved \_\_\_\_\_, 2017

\_\_\_\_\_  
Karl Snoblin  
Board President

\_\_\_\_\_  
Robert Grum  
Board Secretary